

*****December 4, 2018 *****

The Board of County Commissioners met in regular session on Tuesday, December 4, 2018. Commissioner Smith and Commissioner Holland are present; Also present: Mark Loughry, County Administrator; David Van Parys, Senior County Counselor; Becky Matzeder, Executive Secretary; Janet Klasinski, County Clerk; Jeff Joseph, Planning and Zoning Director; Christa Mcgaha, Planner; David Lutgen, Public Works Director; Sarah Shafer, Public Works Deputy Director; Jeff Culbertson, Commissioner-Elect; Vicky Kaaz, Commissioner-Elect; Ken Miller, City of Lansing; John Richmeier, Leavenworth Times

Residents: JW Evans, John Matthews, Glen Berry, Chad Schmike, AW Himpel, Curtis Oroke, Troy Smith, Greg Ruff, Tammy Hane, Bill and Jennifer Loechler

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

Mark Loughry inquired about moving the meetings of December 18, December 25 and January 1 due to a MARC meeting and the holidays.

A motion was made by Commissioner Smith and seconded by Commissioner Holland to move meeting of December 18 to an evening meeting and move the regular meetings to December 27th and January 3rd at 9:00 a.m.

Motion passed, 2-0.

Mr. Loughry indicated he has moved the GIS department under the direction of Jeff Joseph with Planning and Zoning.

Commissioner Holland made a motion to order Anderson and Byrd and Dave Hoffman not to pursue any further proceedings or incur any legal fees in the employment case against the HR Director.

Motion dies for lack of second.

A motion was made by Commissioner Smith and seconded by Commissioner Holland to approve the minutes from November 27, 2018.

Motion passed, 2-0.

A motion was made by Commissioner Smith and seconded by Commissioner Holland to approve the schedule for the next week.

Motion passed, 2-0.

A motion was made by Commissioner Smith and seconded by Commissioner Holland to approve the OCB's and authorize the chairman to sign.

Motion passed, 2-0.

A motion was made by Commissioner Smith to approve the check register.

Motion dies for lack of second

Janet Klasinski requested approval of a new County Commission district map.

After discussion Ms. Klasinski indicated she will prepare two resolutions for next week's meeting.

Planning and Zoning presented Case Number DEV-18-087, a consideration of a text amendment regarding lagoons including the exclusion of shared lagoons in subdivisions.

Commissioner Smith opened public hearing.

Curtis Oroke spoke in favor of the amendment.

Commissioner Smith closed public hearing.

A motion was made by Commissioner Smith and seconded by Commissioner Holland to approve Resolution 2018-24, a proposed amendment for Leavenworth County Zoning and Subdivision Regulations, Article 50.

Motion passed, 2-0.

Jeff Joseph presented the quarterly report for Planning and Zoning.

Sarah Shafer and David Lutgen presented the quarterly report for Public Works to include updates on the sales tax projects.

Mr. Loughry indicated this check register does not contain any legal fees but there are insurance payments, utility payments and witness fees that need to be processed.

A motion was made by Commissioner Smith and seconded by Commissioner Holland to approve the check register as presented.

Motion passed, 2-0.

A motion was made by Commissioner Smith and seconded by Commissioner Holland to adjourn.

Motion passed, 2-0.

The Board adjourned at 10:48 a.m.

*****December 11, 2018 *****

The Board of County Commissioners met in regular session on Tuesday, December 11, 2018. Commissioner Smith and Commissioner Holland are present; Also present: Mark Loughry, County Administrator; David Van Parys, Senior County Counselor; Becky Matzeder, Executive Secretary; Janet Klasinski, County Clerk; Jeff Joseph, Planning and Zoning Director; Krystal Voth, Planning and Zoning Deputy Director; Jamie Miller, EMS/Health Department Director; Larry Malbrough, Information Systems Director; Stacy Driscoll, Register of Deeds; Vicky Kaaz, Commissioner-Elect; Jeff Culbertson, Commissioner-Elect; Ken Miller, City of Lansing; Willie Dove, State Representative; John Richmeier, Leavenworth Times

Residents: Glen Berry, John Matthews, AW Himpel, Bill Mason, Joe Herring, Chad Schimke, Troy Smith, Curtis Oroke, Tammy Hane

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

Jeff Joseph announced Krystal Voth passed the American Institute of Certified Planners and is now certified.

Mark Loughry reminded everyone that next week's meeting will be an evening meeting.

Janet Klasinski reported that budget amendments will be published this week with the hearings set for December 27th.

Commissioner Smith inquired if the Board will be updated on the PRP signatures for easements.

Mr. Loughry indicated a report will be given the first or second week of January.

A motion was made by Commissioner Holland and seconded by Commissioner Smith to approve the consent agenda for Tuesday, December 11, 2018.

Motion passed, 2-0.

Ms. Klasinski presented two resolutions that will establish the Commission districts.

Commissioner Holland indicated he is in favor of the first map that was created.

Commissioner Smith indicated population should be the most important factor in determining the districts.

Bill Mason commented.

There was no decision made on the new Commission districts. It will be placed on the agenda for December 27th to allow Commissioner-Elect Vicky Kaaz to take office.

Larry Malbrough presented the quarterly report for the Information Systems Department.

Jamie Miller presented the quarterly reports for EMS and the Health Department.

Commissioner Holland indicated he has heard complaints about the County's health insurance specifically regarding prescriptions.

*A motion was made by Commissioner Holland and seconded by Commissioner Smith to adjourn.
Motion passed, 2-0.*

The Board adjourned at 9:46 a.m.

Final Approved

*****December 18, 2018 *****

The Board of County Commissioners met in regular session on Tuesday, December 18, 2018. Commissioner Smith and Commissioner Holland are present; Also present: Mark Loughry, County Administrator; David Van Parys, Senior County Counselor; Becky Matzeder, Executive Secretary; Bob Weber, County Appraiser

Residents: AW Himpel, John Matthews, Troy Smith, Glen Berry, Tammy Hane

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

Mark Loughry reminded the Board the next meeting will be Thursday at 9:00 a.m. due to the holidays.

In reviewing the bills, Commissioner Smith commented he would like to see about an on call tree trimmer with a bucket truck for Public Works.

A motion was made by Commissioner Holland and seconded by Commissioner Smith to approve the consent agenda for Tuesday, December 18, 2018.

Motion passed, 2-0.

Bob Weber requested approval of disaster relief tax abatement located at 21449 207th St in the amount of \$54,475.00.

A motion was made by Commissioner Smith and seconded by Commissioner Holland to approve the disaster relief tax abatement for 21449 207th St, Tax I.D. 1-28390 in the amount of \$54, 475.00.

Motion passed, 2-0.

David Van Parys reported the case Kane vs. Utah that dealt with underpayment of various taxes has settled and Leavenworth County has been awarded \$53.00 prior to costs.

Commissioner Smith reported the MARC budget was passed and they could be asking for a 3% increase on fees next year.

Commissioner Smith will attending the Basehor City Council meeting on December 19, 2018.

Commissioner Smith announced the Alliance Against Family Violence should be open soon and has appointed a new director.

A motion was made by Commissioner Holland and seconded by Commissioner Smith to adjourn.

Motion passed, 2-0.

The Board adjourned at 5:43 p.m.

*****December 27, 2018 *****

The Board of County Commissioners met in regular session on Thursday, December 27, 2018. Commissioner Smith, Commissioner Holland and Commissioner Kaaz are present; Also present: Mark Loughry, County Administrator; David Van Parys, Senior County Counselor; Becky Matzeder, Executive Secretary; Janet Klasinski, County Clerk; Linda Scheer, County Clerk's Office; Stacy Driscoll, Register of Deeds; Jeff Culbertson, Commissioner-Elect; John Richmeier, Leavenworth Times

Residents: Glen Berry, John Matthews, Tammy Hane, Joe Herring, AW Himpel, Curtis Oroke, Troy Smith, Janette Labbee-Holdeman, Jerry Pruitt, Jennifer Marsh, Betty Klinedinst, Noel Hull

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

Mark Loughry reminded staff that next week's meeting is scheduled for Thursday, January 3 at 9:00 a.m. due to the New Year's holiday.

Janet Klasinski requested approval to transfer \$60,000.00 from the Special Building Justice Center to the Capital Improvement Fund for painting and carpet replacement at the Justice Center.

A motion was made by Commissioner Holland and seconded by Commissioner Kaaz to approve \$60,000.00 to be transferred from the Special Building Justice Center fund to the Capital Improvement Fund designated for Special Building Department for painting and carpet replacement to include Board Order 2018-7.

Motion passed, 3-0.

Ms. Klasinski requested approval to transfer \$1301.00 from interest obtained from the Tax Bond 2016B fund to the 20 year sales tax fund.

A motion was made by Commissioner Holland and seconded by Commissioner Kaaz to transfer \$1301.00 from the Tax Bond 2016B to the 20 years Sales Tax Fund to include Board Order 2018-8.

Motion passed, 3-0.

Ms. Klasinski requested approval to transfer \$35,600.00 from the Sheriffs Budget in General Fund to the Sheriff Reserve in the Equipment Reserve Fund for jail renovations.

A motion was made by Commissioner Holland and seconded by Commissioner Kaaz to approve \$35,600.00 from the Sheriffs Budget General Fund to the Sheriff Reserve in Equipment Reserve Fund for Simplex renovations at the jail to include Board Order 2018-9

Motion passed, 3-0.

Ms. Klasinski requested approval to transfer \$25,000.00 from the Election Fund to the Equipment Reserve Election Fund for voting equipment purchases.

A motion was made by Commissioner Holland and seconded by Commissioner Kaaz to approve \$25,000.00 to be transferred from Election Fund to the Equipment Reserve Fund include Board Order 2018-10.

Motion passed, 3-0.

Ms. Klasinski requested approval to transfer \$500,000.00 from the Road and Bridge Fund to the Capital Improvement Fund.

A motion was made by Commissioner Holland and seconded by Commissioner Kaaz to transfer \$500,000.00 from Road and Bridge to the Capital Improvement Fund for the following projects: Atchison County Bridge Cost share, HP-19 bridge replacement and SH-30 bridge replacement to include Board Order 2018-11.

Motion passed, 3-0.

Ms. Klasinski requested approval of a budget amendments to include the Health Department, Solid Waste the Clerk Tech Fund and the closing of the 2016 Sales Tax Fund.

David Van Parys stated there must be a public hearing for the budget amendments.

A motion was made by Commissioner Holland and seconded by Commissioner Kaaz to enter public hearing for the amended budget report.

Motion passed, 3-0.

Commissioner Smith opened public hearing.

No one spoke in opposition or favor.

Commissioner Smith closed public hearing.

A motion was made by Commissioner Holland and seconded Commissioner Kaaz to approve the budget amendment report for County funds.

Motion passed, 3-0.

Commissioner Smith made a correction to the minutes.

Commissioner Holland wanted warrant numbers 81074 and 81080 pulled for review from the check register.

Commissioner Holland asked if the Sheriff goes out for bids to local pharmacies on the medications used in the jail.

Mr. Loughry indicated he is confident the Sheriff is following purchasing policy.

Commissioner Holland requested a copy of the Anderson & Byrd bill.

A motion was made by Commissioner Holland and seconded by Commissioner Kaaz to approve the consent agenda for Tuesday, December 27, 2018 as amended.

Motion passed, 3-0.

Commissioner Smith requested chemical bids to be placed on the agenda to explore using vouchers instead of the County supplying the chemicals.

Mr. Loughry indicated he will schedule a work session.

Ms. Klasinski presented the two options for the new Commission districts indicating the only difference is map #1 includes Alexandria Township in District 2 and map #2 includes Alexandria Township in the new District 5.

A motion was made by Commissioner Holland and seconded by Commissioner Kaaz to approve the five precincts in Leavenworth County to be map #1.

Motion passed, 2-1 Commissioner Smith voting nay

A motion was made by Commissioner Holland and seconded by Commissioner Kaaz to approve resolution 2018-25, establishing Commission Districts for Leavenworth County, Kansas.

Motion passed, 2-1 Commissioner Smith voting nay

Ms. Klasinski indicated she will send the resolution to the Governor's appointment office in which he has 5 days to set the election.

A motion was made by Commissioner Smith and seconded by Commissioner Kaaz to move that the district map approved by the Board be forwarded to the office of the Governor of the State of Kansas along with a request that the Governor call for a special election, as provided for by K.S.A. 19-203a; as amended to fill the vacancies on the Board created by the expansion of the Board. Further, that the Governor call for the special election to be held on or before March 26, 2018.

Motion passed, 3-0.

Mr. Loughry requested direction regarding office space for the commission.

A motion was made by Commissioner Kaaz and seconded by Commissioner Holland to adjourn.

Motion passed, 3-0.

The Board adjourned at 10:05 a.m.